

Guide for Authors

Please read the guidelines below BEFORE submitting your work.

1 SUBMISSIONS

Articles, Notes & Comments, and Book Reviews should be submitted in Microsoft Word via the Journal's web-site <http://iruns.ir/>. Please read the guidelines below BEFORE submitting your work.

All articles are double-blind peer-reviewed. All submissions must be original and should not be under consideration for publication in any other forum. Full text articles have a 10,000-word limit (including footnotes).

2 PRESENTATION

2.1 Font

The abstract, indented quotations, and footnotes should be 10 point Times New Roman. All other text should be 12 point Times New Roman.

2.2 Titles

Contributions should have a title which is both concise and descriptive. Titles to articles should be centred in bold, italicised, and have title capitals.

2.3 Abstract

All articles should be accompanied by an abstract of no more than 150 words in 10 point Times New Roman; not italicised; and indented both left and right by 0.25" or 0.5 cm.

2.4 Name and Autobiographical Notes

Contributors are requested to supply their full name in a separate form. Where a name is indicated as the author of an article or view, or in a citation, the surname/family name shall appear in all capitals. For example: Nima JAVADI. It is not necessary to capitalize the family name when referring to an individual in the text.

Autobiographical details should appear as the first footnote of each contribution [as an asterisk (*)], and include as separate sentences:

- (i) the contributor's professional qualification(s);
- (ii) (in parentheses) the institution(s) at which they were earned or jurisdictions in which they apply;
- (iii) current title and institutional affiliation.

Acknowledgements (if any) may also be included.

Title of Article: Subtitle of Article

Given name SURNAME*

Institution, Country/Region

E-mail address

Abstract goes here

* Professor, Faculty of Law, University of Tehran. I wish to thank A, B, and C for comments on an earlier draft.

2.5 Headings

The number of levels of headings should not normally exceed four.

- First-level headings should be centred. Type in large capitals. Precede by capitalized roman numerals, e.g., I, II, etc.

I. FIRST-LEVEL HEADING IN LARGE CAPITALS

- Second-level headings should be centred. Type with initial capitals for main words only and italicize. Preceded by capital letters, e.g., A, B, etc.

A. Second-Level Heading in Italics

- Third-level headings should be flush left. Type with title capitals for the first word and proper names only and italicize. Precede by numbering, e.g., 1, 2, etc.

1. Third-level heading in italics

- Fourth-level headings should be flush left. Type with title capitals for the first word and proper names only and italicize. Precede by lower-case letters in parentheses, e.g., (a), (b), etc. End with a colon and run into text.

(a) Fourth-level headings in italics: [Run into text...]

2.6 Quotations

Quotations should be clearly indicated and it is vital that they are accurate.

- Where letters or words are replaced or inserted within a quotation, the replacement or inserted letters or words should be indicated in square brackets "[]".
- Where words, phrases, or sentences are omitted within a quotation, the omission should be indicated by ellipses "...". No indication of punctuation before or after the ellipsis is necessary.
- Where the quotation will run to more than forty words it should be typed as a separate paragraph in 10 point Times New Roman, left-indented and right-indented by 0.25" or 0.5 cm.
- Double quotation marks should be inserted at the beginning and end of every quotation, but not when the entire quotation is indented.
- Single quotation marks should be used at the beginning and end of quotations within quotations enclosed by double quotation marks.
- Quotations of more than forty words within footnotes should be typed as a separate paragraph in 10 point Times New Roman, left-indented and right-indented by 0.25" or 0.5 cm.

2.7 Paragraphs

The first paragraph of new sections should be flush left. Subsequent paragraphs should be left-indented by 0.25" or 0.5 cm.

2.8 Numbering and/or Bullets

Numbered lists should be in 12 point Times New Roman, left-indented by 0.25" or 0.5 cm, and in the format that follows:

1. Point 1

2. Point 2

3. Point 3

Similarly, for bulleted lists:

Point 1

Point 2

Point 3

2.9 Use of Capital Letters

Where reference is made to a specific office, organization, or body then capital letters should be used. Where the reference is general or non-specific then lower-case letters should be used. For example: "A court must decide the case before it. The International Court of Justice is no exception. The Court cannot reinterpret..."

Titles of cited works will be capitalized in "title case". The following should therefore be capitalized: (i) the first word; (ii) if there is a subtitle, the first word of the subtitle; (iii) all other words in the title except articles ("the", "a", "an"), conjunctions ("and", "but", "or", etc.), and prepositions of fewer than five letters ("on", "with", but "Amongst", "Between").

Where a title includes hyphenated words, the first element is always capitalized. The second element is capitalized if it is a proper noun or adjective, or if the words have equal weight. Thus "Multi-Polar", and "Down-Time", but "Re-imagining", "Follow-up", "Co-existence".

2.10 Abbreviations and Contractions

A period should be used in conjunction with all abbreviations and contractions except in the case of proper names. Please also note that there should not be a gap between the periods. For example, "Company" is abbreviated to "Co.", "exempli gratia" is abbreviated to "e.g.", "free trade agreements" is abbreviated to "F.T.A.s", and "Limited" is contracted to "Ltd.", whereas the "United Nations Educational, Scientific and Cultural Organization" is abbreviated to "UNESCO", the "International Covenant on Civil and Political Rights" is abbreviated to "ICCPR".

2.11 Spelling

British (as opposed to American) English will be used, with -ize rather than -ise. Thus "organization", "prioritize", etc. But note that some words must be spelled with -ise (advise, compromise, exercise, revise, supervise, etc.).

2.12 Foreign Words

Foreign words (e.g. Persian, French or Arabic) not currently absorbed into the English language should be italicized. For footnotes and references other than English or French, use their translation in English for both the title of the book or article as well as the title of the journal. No need to translate the name of the publishing house.

2.13 Lists

Lists of three or more items will use a comma before the last item. Thus "A, B, or C"; "D, E, and F" (not "A, B or C").

2.14 Numbers

Number ranges use the shortest pronounceable form. Thus 48–9, 523–34, 1023–123, 203–4, but 10–11, 112–13.

2.15 Notes & Comments

Notes & Comments are intended to discuss current developments in UN work, policies and law or offer a perspective on an issue of current concern. In some cases, articles submitted to IRUNS may be accepted as Notes & Comments with the requirement that they be edited down to meet the word limit of 3,000 to 5,000 words including footnotes.

2.16 Book Reviews

Book reviews have a 1000-word limit (including footnotes) and should be in 10 point Times New Roman. Footnotes should also be kept to a minimum. The format for the review should be as follows;

Introduction (briefly introducing the work under discussion and author's thesis), Summary (restating the main claims of the author. Furthermore, the summary should be short and illustrating the points and sub-points of the author), Body of paper (the largest part of the review in which you elaborate your thesis and move steadily through the criteria you have chosen to assess the book), conclusion (wrap up your words within a short paragraph concerning the importance of the book).

Reviewers should include all relevant information relating to the book reviewed:

It should include the title of the book reviewed in italics, followed by the edition of the book being reviewed in parentheses "()" if more than one edition has been published. This should be followed by the name(s) of the author(s)/editor(s) with surname/family name in all capitals. The following publication information should also be included: place of publication, name of publisher, year of publication, total number of pages inclusive of the index (separate subtotals for preliminary matter, the tables and main text should be provided where they are separately numbered), and the type of binding (softcover/hardcover/ebook).

For example:

Principles of Public International Law (6th ed.) by Ian BROWNLIE. Oxford: Oxford University Press, 2003. xlii + 742 pp. Softcover.

The byline should be flush right and the reviewer's name be preceded by "reviewed by" in italics.

3 REFERENCES AND CITATIONS

Citations should follow the examples of different materials below. The publishers are unable to check the accuracy of references and citations and it is the contributor's responsibility to ensure that all references and citations are correct.

3.1 Secondary Materials

3.1.1 Books

References made to books must follow the lower mentioned order:

The name of the author of the book comes first followed by the surname which should be all in capitals. The topic of the book comes next and if there is more than one edition, it should be mentioned after the topic. Finally, the city of the publication and the name of the publisher comes at the end within parenthesis. For example:

Mostafa ELM, Oil, Power, and Principle: Iran's Oil Nationalization and Its Aftermath, (New York : Syracuse University Press, 1994), at 270.

Pouria ASKARY, Reservations to the Human Rights Treaties [Persian], 2nd ed. (Tehran: Shahr e Danesh Press, 2016), at 76.

Djamchid MOMTAZ, Le droit international humanitaire applicable aux conflits armés non internationaux (Boston: Brill|Nijhoff Press, 2001).

*Subsequent citations to authors include only the family name and that is not capitalized—hence Momtaz, supra note 12 at 34 (not MOMTAZ, supra note...).

3.1.2 Edited Books

For referring to edited books, the following order should be considered:

The name of the editor(s) come(s) first followed by surname which should be all in capitals. Afterwards, the word "ed. or eds." Should be used followed by the title of the edited book. At the end, the city of the publication and the publisher with the year of the publication come in parenthesis. For instance:

Christian TAMUSCHAT, Riccardo PISILLO MAZZESCHI, and Daniel THURER, eds., Conciliation in International Law: the OSCE Court of Conciliation and Arbitration (Boston: Brill|Nijhoff Press, 2017).

Béatrice POULIGNY, Simon CHESTERMAN, and Albrecht SCHNABEL, eds., After Mass Crime: Rebuilding States and Communities (Tokyo, New York: United Nations University Press, 2007).

*Subsequent citations to editors include only the family name and that is not capitalized—hence Pouligny, Chesterman, and Schnabel, eds., supra note 12 at 34 (not POULIGNY, CHESTERMAN, and SCHNABEL, eds., supra note...).

3.1.3 Articles in Books

If an author tends to refer to an article within a book, following standards should respectively be taken into consideration:

The name of the author of the mentioned article comes first and surname comes after all in capitals. It should be followed by the topic of the article in a quotation mark (the topic must be in title-case capitalization. After that use the word "in" which should be followed by the name of the editors of the main book in question. Afterwards, bring the word "ed. or eds." and the topic of the book without any quotation marks but in title-case capitalization. The city of the publication comes in parenthesis followed by the publisher and the year of the publication. At the end, mention the pages of the book that include the mentioned article. For instance:

Nasrin MOSAFFA, "Protecting Children in and at War: From Legally Protected Subjects to 'Others' in James CRAWFORD, Abdul G. KOROMA, Said MAHMOUDI and Alain PELLET, eds., The International Legal Order: Current Needs and Possible Responses (Leiden: Brill|Nijhoff Press, 2017), 591-601, at 600.

3.1.4 Journal Articles

Referring to journal articles should be in the following order:

The name(s) of the author(s) come(s) first followed by surname which should be all in capitals. Afterwards, the title of the article should be mentioned in quotation marks with title-case capitalization followed by the year of the publication in parenthesis and the name of the journal in question. If there are specific pages, it should be mentioned at the end.

**IMPORTANT:* If the referred article is in Persian, all the information including the name of the journal (if any), title of the article and the date should be converted into English language. Hence, (از عقل و واقعیت تا بشریت) must be "From Reason and Reality to Humanity" and "1 Mehr 1396" turns to "23 September 2017". Definitive examples:

Pouria ASKARY, Setareh SAEDI ARAGHI, Hamid MASOUDI KOOSHK, "Human Rights and Enhanced Protection of Cultural Property in the Event of Armed Conflict" (2017) AALCO Journal of International Law, Vol.4.

Shirley V. SCOTT, "Climate Change and Peak Oil as Threats to International Peace and Security: Is It Time for the Security Council to Legislate?" (2008) Melbourne Journal of International Law, Vol. 9, at 495.

3.1.5 Working Papers and Occasional Papers

Referring to occasional papers must comply with the following order:

The name of the author comes first followed by the surname which is all in capitals. Then, the title of the paper must be brought in quotation marks with title-case capitalization. Afterwards, the institute(s) that contributed to the publication of the paper should be mentioned and should be followed by "Occasional Paper" phrase. Finally, the date of the publication should be mentioned. For example:

Kanti BAJPAI, "Human Security: Concept and Measurement", Joan B. Kroc Institute for International Peace Studies, University of Notre Dame, Occasional Paper, 19 August 2000.

3.2 International Materials

3.2.1 Treaties

International Covenant on Civil and Political Rights, 19 December 1966, 999 U.N.T.S. 171, 6 I.L.M. 368 (entered into force 23 March 1976) [ICCPR].

Convention on the Elimination of all forms of Discrimination Against Women, 18 December 1979, GA Res. 34/180, UN Doc. A/34/46 (entered into force 3 September 1981) [CEDAW], art. 8.

General Agreement on Tariffs and Trade, 30 October 1947, 58 U.N.T.S. 187 (entered into force 1 January 1948) [GATT].

Treaty of Amity and Cooperation in Southeast Asia, 24 February 1976, online: ASEAN [Treaty of Amity and Cooperation].

Kyoto Protocol to the United Nations Framework Convention on Climate Change, 11 December 1997 (entered into force 16 February 2005), online: UNFCCC [Kyoto Protocol].

3.2.2 UN Documents

Universal Declaration of Human Rights, GA Res. 217 (III), UN Doc. A/810 (1948).

Fragmentation of International Law: Difficulties Arising from the Diversification and Expansion of International Law, Report of the Study Group of the International Law Commission (ILC), finalized by Martti KOSKENNIEMI, UN Doc. A/CN.4/L/682 (2006), at 104, para. 201 [ILC Study Group Report].

Vienna Declaration and Programme of Action, World Conference on Human Rights, UN Doc. A/CONF.157/23 (1993), chapter I(5).

3.2.3 Judgments, Orders, and Advisory Opinions

Case concerning East Timor (Portugal v. Australia), [1995] I.C.J. Rep. 90 at 103.

Fisheries Jurisdiction Case (Spain v. Canada), Order of 8 May 1996, [1996] I.C.J. Rep. 58 at 59.

Legality of the Threat or Use of Nuclear Weapons Case, Advisory Opinion, [1996] I.C.J. Rep. 226 at 230.

Nuclear Tests Case (New Zealand v. France), Order of 22 September 1995, Dissenting Opinion of Judge Weeramantry, [1995] I.C.J. Rep. 288 at 341.

Case Concerning Land Reclamation by Singapore in and Around the Straits of Johor (Malaysia v. Singapore), Decision of 1 September 2005, [2007] XXVII Reports of International Arbitral Awards 133 at 133-45.

3.3 Electronic Resources (e.g. Institutional Reports, News Articles, etc.)

European Federation for Transport and Environment, "Bunker Fuels and the Kyoto Protocol: How ICAO and the IMO Failed the Climate Change Test" (June 2009), online: EFTE .

"Ships Hijacked by Rampant Somali Pirates Since Last Year" Xinhua (3 January 2010), online: Xinhua .

Shingo TAKANO, "Promoting EPAs Now Focus of Trade Efforts" Asahi Shimbun (1 January 2010), online: Asahi Shimbun .

"India Must Not Lag Behind in Climate Change Initiatives: PM" Times of India (3 January 2010), online: Times of India .

3.4 Repeat Citations

Subsequent citations should be in the form: Author, footnote number. For instance:

Momtaz, *supra* note 12 at 34.

For citations which repeat the citation in the immediate preceding footnote, please use *ibid.* For instance:

1 Hanqin XUE, *Transboundary Damage in International Law* (Cambridge: Cambridge University Press, 2004).

2 *Ibid.*

3 *Ibid.*, at 21.

Note this is not specialist guidance to aid creation of the intellectual content of an article but more general advice on the mechanics of getting your article published. Remember, your article will be reviewed anonymously and so a high quality article written by a junior scholar has the same chance of being published as one written by a more senior academic.